



Report To:	Program Planning Committee
From:	Donna Moroso, Director of Integrated Social Services and Rhonda McCauley, Social Housing Program Supervisor
Date:	May 24, 2017
Re:	Homeless Enumeration – Issue Report

Purpose:

Further to the [Issue Report](#) presented to the Board on February 22nd, 2017, amendments to the Housing Services Act regulations directs Service System Managers to conduct an enumeration of persons who are homeless in their respective Service Area.

To effectively do this work, the Manitoulin-Sudbury DSB will require specialized services to assist the organization with completion of this task.

We request the Board to consider issuance of a Request for Proposals (RFP) to seek eligible proponents.

Background:

Each Service System Manager shall conduct an enumeration of persons who are homeless in its service area using one or more of the following methods:

Point-in-Time Count Method

The Point-in-Time (PiT) Count is a count of sheltered and unsheltered homeless persons on a single night. A PiT Count is intended to capture numbers and basic demographics of persons experiencing homelessness at a single point in time.

Registry Week Method

The Registry Week Method involves a co-ordinated, multi-day count of homeless persons on the streets, in shelters and other spaces frequented by homeless persons. A Registry Week is a coordinated outreach and assessment process to collect information

that will help find housing for persons experiencing homelessness, starting with the most vulnerable.

Period Prevalence Count Method

Period Prevalence Count (PPC) involves a co-ordinated, multi-day count of homeless persons and accesses them through a variety of service organizations that are likely to be used by persons experiencing homelessness such as community meal programs and drop-in centres, in addition to emergency shelters where they exist.

Methodology

- sample representative parts of its service area. The Service System Manager may use different methods for different parts of its service area, depending upon factors such as geography and community preference.
- engage Indigenous partners, including First Nations, Métis, and Inuit peoples, in the communities in the planning and implementation of enumeration, as well as in communicating results about Indigenous peoples, consistent with the principle of supporting relationship-building and reconciliation with Indigenous peoples.
- develop an Enumeration Plan outlining the manner in which the enumeration will be conducted, using the template attached as Appendix 'A', prior to conducting the enumeration. The Service Manager shall submit the Enumeration Plan to the Minister for comment no later than six months before conducting the enumeration.
- use the same method(s) for enumeration in subsequent counts to provide consistency over time, unless a rationale for changing methods is provided in the Enumeration Plan.
- conduct the enumeration within the months of March, April or May 2018 and thereafter every two years within the months of March, April or May.
- within six months of completing the enumeration, provide the Minister with the information collected during the enumeration. The information shall be provided to the Minister electronically and include the information identified in Appendix 'B' in the format specified in Appendix 'B'.
- by March 31 of the calendar year after the enumeration is completed, make available to the public a summary of the information collected during the enumeration. The Service Manager may make the summary available to the public through any mechanism of its choosing.

According to the Guidelines, the first Enumeration Report is due in 2018 and shall be conducted in the months of March, April or May and thereafter every 2 years in the same period.

The Service System Manager must develop a plan, which outlines the manner in which the Enumeration shall be conducted, and the plans are due in October 2017.

Latest data provided with respect to the catchment population indicates a total of 29,412 (2016 Census) for all 18 municipalities and Territories without Municipal Organization (TWOMO). The Guidelines are specific in reporting on a relevant sample of the service area at a minimum of 30% of population; engaging Indigenous Partners; consistent use of enumeration methods; reporting on supplied Mandatory Data Points; to follow the supplied set of 5 Standards to ensure consistency and rigor in the data collected.

Based on the population of 29,412, a sampling of 30% is approximately 8,823 people.

Conclusion

Staff are recommending that the DSB initiate a Request for Proposal (RFP) to perform the Homeless Enumeration on the DSB's behalf which meet all the requirements of the [Homeless Enumeration Guidelines](#) and Ministry of Housing direction.