

**Manitoulin-Sudbury District Services Board
POLICY & PROCEDURES MANUAL**

Section: G. Paramedic Services	Effective Date: April 30, 2019
Topic: 1. Administrative Directives	Replaces: May 30, 2010
Subject: 1. Introduction Statement	
Policy No G.1.1.2019	Page 1 of 1

INTRODUCTION

Manitoulin-Sudbury DSB Paramedic Services has produced this Policy, Procedure/Directive Manual in order to detail expectations and processes for all personnel.

This manual focuses on Paramedic Services requirements, and Regulatory compliance, Manitoulin-Sudbury DSB has specific policies, directives/procedures applicable to all personnel. The DSB manual is found on the MSDSB website.

Paramedic Services staff are required review, understand and adhere to all policies, directives and procedures, and to regularly, but minimally on an annual basis, review the documents. The risk associated with noncompliance makes unacceptable an assertion of ignorance to this expectation, and as such could lead to disciplinary action up and to dismissal, as defined in the MSDSB Human Resources Policy. Questions related to interpretation of any published policy, directive or procedure shall be submitted in writing to superintendent@msdsb.net.

Access to the policies, procedures and directives can be located on the Cert'n site, and on the Manitoulin-Sudbury DSB website.

Policy amendments are made based upon evolving organizational requirements and based upon an annual review. Changes will be posted on the MSDSB website and will result in a communication to all staff. All personnel are invited to make constructive comments on the manual content, and in all cases, policy amendments will be shared with the union.

REFERENCE

MSDSB Policy Number C.4.06