

Manitoulin-Sudbury District Services Board POLICY & PROCEDURES MANUAL	
Section: F. Children's Services	Effective Date: April 1, 2021
Topic: 10. One Time Funding	Replaces: January 1, 2013
Subject: 10.2. Capacity Building Funding	
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POLICY

The Manitoulin-Sudbury DSB will provide Capacity Building funding to approved non-profit child care service providers in order to support **professional learning and development opportunities that build the capacity of licensees, supervisor, programs staff/caregivers, home visitors, home child care providers and non-profit volunteer board members to support the provision of high quality programs for children.**

PROCEDURE

Capacity Building funding will be calculated based on the following:

- An amount of funding will be designated for each FTE and multiplied by the total number of FTE's employed at a child care centre.
- The Manitoulin-Sudbury DSB reserves the right to adjust the amount of funds designated to each FTE based on funding pressures and service targets.
- Based on pressures and available funds, the DSB may continue to consider one-time funding requests.
- The DSB supports the development of a professional development committee which will ensure quality programming in line with *How Does Learning Happen? Ontario's Pedagogy for the Early Years*. A professional development committee shall consist of representation from each operator to ensure consistent, efficient, and accountable planning. The DSB supports the existence of a professional development committee that will ensure programming will not be done in silos and so that operators might come together for the strategic planning of capacity building activities.
- Based on pressures and available funds, the DSB may consider one-time funding requests from the professional development committee.

The Manitoulin- Sudbury DSB as an approved child care delivery agent shall:

- Recover unused funds from service providers.
- Meet service targets before reallocating funds to other child care programming.