



Report To:	Program Planning Committee
From:	Donna Moroso, Director of Integrated Social Services Gilles Plouffe, Ontario Works Program Supervisor
Date:	September 21, 2011
Re:	DSB Alban Office

RECOMMENDATIONS

That the DSB's Alban office be closed permanently as of December 31, 2011 and that services be offered from the Noëlville office 2 - 3 days per week based on the need of clients.

Staff will also look for outreach locations in Alban, possibly using the Alban Library or Alban Community Centre wherever feasible.

REPORT

Integrated Social Services are currently being offered in 5 of our satellite offices, 2 of which are by appointment only. These 2 offices are located in Noëlville and in Alban. The Sudbury East Case Manager works out of either one of these 2 locations approximately once a week or where the need arises.

On June 19th, 2011, the Director of Integrated Social Services was notified by letter that the landlord from the Alban office is terminating our tenancy effective for Dec 31, 2011.

Staff reviewed the following information before making a determination on how to proceed.

As of July 31st, 2011, here are some caseload statistics for the Sudbury East area.

Ontario Works	
Area	Caseload Number
Alban	7
Estaire - Killarney	8
Noëlville	13
TOTAL	28 (43% of Caseload in Sudbury East)

Children Services	
Area	Caseload Number
Estaire - Killarney	4
French River	5
TOTAL	9 (32% of Caseload in Sudbury East)

Social Housing

There are no Social Housing Units located in Alban. The closest units are in Noëlville and these tenants are serviced through the DSB's Noëlville Office.

Alban Office 2011 Budgeted Costs

Alban Accommodation Costs	2011 Budget
Rent is \$ 400.00/mth	\$ 4,944
Electricity & Heating	\$ -
Janitorial	\$ 1,200
Furniture / Misc.	\$ 1,000
Building Repairs	\$ 200
Security	\$ 500
Alban Office Total	\$ 7,844

Staff have searched for suitable locations in the Alban area and were unsuccessful in locating a suitable office space. Based on the fact that the Case Manager was only in the Alban Office one day per week, we are reasonably confident that we can service clients' needs by using the Noëlville Office, home visits and possibly using the Alban Library or Alban Community Centre when possible.

The Alban location was also used quite regularly by the Community Placement Officer and the Case Managers responsible for employment. The classroom setting in Alban was ideal for delivering workshops and client training sessions. Although this may leave a gap in service, we are confident this gap can be filled by using municipal offices, libraries and other public locations as we do in other parts of the DSB catchment area.

Conclusion

The DSB's Alban office close permanently as of December 31, 2011 and that services be offered from the Noëlville office 2 - 3 days per week based on client need.

Staff will also look for outreach locations in Alban, possibly using the Alban Library or Alban Community Centre wherever feasible.