

Ministry of  
Municipal Affairs  
and Housing

Assistant Deputy Minister's Office

Housing Division  
777 Bay St 14th Flr  
Toronto ON M5G 2E5  
Telephone: (416) 585-6738  
Fax: (416) 585-6800

Ministère des  
Affaires municipales  
et du Logement

Bureau du sous-ministre adjoint

Division du Logement  
777, rue Bay 14<sup>e</sup> étage  
Toronto ON M5G 2E5  
Téléphone: (416) 585-6738  
Télécopieur: (416) 585-6800



April 3, 2019

## MEMORANDUM

**TO:** Service Managers

**FROM:** Janet Hope, Assistant Deputy Minister, Housing Division

**RE:** Extension of Timeline for the Five-Year Review of Housing and Homelessness Plans

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I am writing to provide an update on the deadline of the five-year review of your Housing and Homelessness Plans. The Ministry received a request from the Association of Municipalities of Ontario (AMO), on behalf of its members, to extend the deadline to the end of calendar year 2019 to allow new municipal councils added time to determine strategic and financial plans related to housing, and for Service Managers to consider potential changes in relation to program roll-out under the National Housing Strategy.

I am pleased to share that the Ministry is able to accommodate this request.

Service Managers are reminded that, pursuant to Sections 7, 8 and 9 of the *Housing Services Act, 2011 (HSA)*, consultations with the public and the Minister are to take place before an amended plan can be approved by the Service Manager.<sup>1</sup> As part of the consultation with the Minister, completed review reports and amended plans are to be submitted to the Ministry by December 31, 2019 via email to [housing.research@ontario.ca](mailto:housing.research@ontario.ca).

Under the *HSA*, once a Service Manager submits its local Housing and Homelessness Plan to the Ministry, there is a 90-day period for the Minister to provide comments for

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<sup>1</sup> From the *HSA, 2011*: “9 A service manager may amend its approved housing and homelessness plan, either after a review under section 10 [Periodic Review] or at any other time, and sections 7 and 8 apply, with necessary modifications, to the amendment. 2011, c. 6, Sched. 1, s. 9.” Section 7 refers to the Consultation with the public, etc., while Section 8 pertains to the Consultation with the Minister.

consideration by the Service Manager prior to approving its plan. For any specific questions during the review process, feel free to reach out to your ministry contact in your local Municipal Services Office.

The Ministry is looking forward to receiving the results of your five-year review of Housing and Homelessness Plans and the amended plans, as applicable.

Sincerely,



Janet Hope

c.

Marcia Wallace, Assistant Deputy Minister, Municipal Services Division

Ian Kerr, Regional Director, Municipal Services Offices (Western)

Carol Latimer, Director, Housing Policy

Jim Adams, Director, Housing Programs